

**Minutes September 6, 2023**  
**Crisis Management Team Regular Meeting**  
**Waxahachie Independent School District**

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The Crisis Management Team of the Waxahachie Independent School District met on September 6, 2023, for a Regular Meeting. With a quorum present Lee Auvenshine, General Counsel, called the meeting to order at 11:30 a.m. Those present: Ryan Kahlden, Lyssa Ridlehuber, Dr. David Averett, Thomas Griffith, Jenny Bridges, John Rodgers, Kim Kriegel, Kam Bridgers, Megan Womack, Toby Mash, Rolando Gomez, Erin Edmondson, Donna Insixiengmay, Kyra Burns, Lt. Chris Dickinson, Jacob Perry, Melissa Bousquet, Andy Reeves, Belvis Noland, Christian Garippa, Tonya Harris, Dr. Jerry Hollingsworth, Kate Authier, Ginger Robinson, Jason Venable, and Monica James.

Thomas Griffith made a motion for approval of Minutes from the previous meeting with a second by Toby Mash, and the motion carried unanimously.

The meeting began in open session with a general discussion of Waxahachie ISD's Multi Hazard Emergency Operations Plan (Crisis Management Plan) and expectations of Texas School Safety Center. WISD has always had a plan, but the Texas School Safety Center recently sent a newly formatted plan to which we formatted our existing plan to, as well as updated to include a Hazardous Material Annex with a specific appendix for train derailments, as well as a Severe Weather Annex.

At 11:33 a.m. the team entered Closed Session by general consent and unopposed announcement of presiding officer pursuant to Section 551.076 of the Government Code to deliberate:

- The deployment, and specific occasions for implementation, of security personnel and devices, in drills and in response to potential threats, particularly in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan); and discuss anticipated changes to the plan under 37.108 (a) of the Education Code;
- The deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in response to specific terroristic threats;
- The district's anticipated performance in response to intruder audits conducted by the Texas School Safety Center; and
- The full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

The Crisis Management Team reconvened into Open Session at 12:23 p.m.

**Discussion Items:**

- Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Chris Dickinson.
  - All is going very well – joint training with SROs and security officers took place over the summer – campuses have begun doing their regular drills and those are going well – Officer Clayton is no longer an SRO in the school district, and he was replaced with Officer Elizabeth Glidewell.
- Discussion of multi-hazard operations plan and potential action to approve changes.
  - Changes made to our current EOP to update the formatting as well as update to include a Hazardous Materials Annex with a specific appendix for train derailment and a Severe Weather Annex – motion made by Jacob Perry with a second from John Rodgers to approve the changes made to the EOP and motion approved unanimously.

- Discussion regarding safety training at campuses pertaining to all hazards and threats, including the anticipated assistance of the Waxahachie Fire Department during fire drills.
  - All campuses have scheduled their drills for the school year but will be modified slightly at the secondary level to include an unannounced evacuation drill in coordination with WFD.
- Discussion of Active Shooter Training Exercise scheduled to occur at WHS.
  - There is going to be a full scale active shooter training conducted at WHS in June 2024 in collaboration with the City of Waxahachie Emergency Management and local law enforcement – we will use people as actors, as well as different departments of WISD to help portray what a school day looks like – planning will occur throughout the year for the exercise.
- Discussion and possible action to approve any items recommended in closed session.
  - No additional items were recommended in closed session that need action.

Jenny Bridges made a motion to adjourn with Thomas Griffith giving the second and the motion passed unanimously. The meeting adjourned at 12:30 p.m.

# **Notice of Regular Meeting of the WISD Crisis Management Team**

## **Waxahachie ISD Crisis Management Team**

**The role of the District Crisis Management Team is to maintain and update the District Crisis Management Plan, ensure all required staff complete required training, provide tabletop drills on a regular basis, debrief and evaluate district and campus crisis response, provide leadership and support for campus staff, and provide and maintain crisis plans for all staff aligned with the District Crisis Management Plan. The District Crisis Management Team serves as the School Safety and Security Committee in compliance with Section 37.109 of the Education Code.**

A meeting of the Waxahachie ISD Crisis Management Team will be held on September 6, 2023, beginning at 11:30 AM in the boardroom of the Waxahachie ISD Administration Building located at 411 N. Gibson Street, Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice agenda.

**A. CALL TO ORDER.**

1. Announcement by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
2. Consideration and approval of Minutes from previous meeting.

**B. OPEN SESSION**

1. General Discussion of Waxahachie ISD's Multi Hazard Emergency Operations Plan (Crisis Management Plan) and expectations of Texas School Safety Center.

**C. CLOSED SESSION.**

1. Pursuant to Section 551.076 of the Government Code, the District Crisis Management Team will deliberate:
  - a. the deployment, and specific occasions for implementation, of security personnel and devices, in drills and in response to potential threats, particularly in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan); and discuss anticipated changes to the plan under 37.108 (a) of the Education Code;
  - b. the deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in response to specific terroristic threats;
  - c. the district's anticipated performance in response to intruder audits conducted by the Texas School Safety Center; and
  - d. the full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

**D. RECONVENE TO OPEN SESSION – DISCUSSION ITEMS**

1. Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Chris Dickinson.
2. Discussion of multi-hazard operations plan and potential action to approve changes.
3. Discussion regarding safety training at campuses pertaining to all hazards and threats, including the anticipated assistance of the Waxahachie Fire Department during fire drills.
4. Discussion of Active Shooter Training Exercise scheduled to occur at WHS.
5. Discussion and possible action to approve any items recommended in closed session.

## Notice of Regular Meeting of the WISD Crisis Management Team

E. ADJOURN.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: September 1, 2021

@ 3:15 PM



For the District Crisis Management Team