WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

INTRA-DISTRICT MONTHLY TRAVEL LOG

September 1, 2024 – August 31, 2025

(SUBMIT TO BUSINESS OFFICE WITH PURCHASE ORDER)

Month: _____

Employee Name: _____

Campus: _____

Employee Mailing Address *(for summer travel)*: _____

DATE	DESTINATION(S) WITHIN DISTRICT	TOTAL MILES TRAVELED
	TOTAL MONTHLY MILES TRAVELED	