

Waxahachie ISD
BOARD OF TRUSTEES

Date: August 26, 2019 Presented By: Ryan Kahlden

Subject: Budget and Finance Related Page(s) _____

Action

Background:

Consideration with possible action to approve a purchase order over \$50,000.

Budget Impact:

No impact to budget at this time.

COPIES
WHITE VENDOR
YELLOW RECEIVING

INVOICE TO:
WAXAHACHIE ISD
411 N. GIBSON STREET
WAXAHACHIE, TX 75165
TAX NBR: 75-6002723
PHONE: 972-923-4631
FAX NBR: 972-923-4658

P.O. NUMBER: 9000019398
VENDOR KEY : APEX LEA000
PAGE NUMBER: 1
P.O. DATE : 08/15/2019
SHIP DATE : 08/15/2019
SHIP VIA : N/A
FISCAL YEAR: 2018-2019
ENTERED BY : ROSS WEN001

PRINTED 08/15/2019

COMPANY:
APEX LEARNING, INC.
1215 4TH AVENUE STE 1500
SEATTLE, WA 98161

DELIVER TO:
WISD CENTRAL ADMINISTRATION
411 N GIBSON ST.
WAXAHACHIE, TX 75165

ATTN: RYAN KAHLDEN/DAVID AVERETT

<u>QUANT.</u>	<u>UNIT OF MEASURE</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
		BUYBOARD APPROVED VENDOR CONTRACT		
2141	UNITS	HIGH SCHOOLCOURSES: UNLIMITED ENROLLMENTS FOR ALL STUDENT DISTRICT WIDE - 12 MONTH UNLIMITED ENROLLMENT SUBSCRIPTION TO BEGIN IN SEPTEMBER 2019	20.00000	42820.00
4014	UNITS	TUTORIALS: UNLIMITED ENROLLMENTS FOR ALL STUDENTS DISTRICT WIDE - 12 MONTH SUBSCRIPTION TO BEGIN IN SEPTEMBER 2019	15.00000	60210.00
1	EACH	15% ONE TIME DISCOUNT FROM HIGH SCHOOL COURSES (LISTED ABOVE)	-6423.00000	-6423.00
1	EACH	20% ONE TIME DISCOUNT ON TUTORIALS (LISTED ABOVE)	-12042.00000	-12042.00
USE P.O. NUMBER ON ALL CORRESPONDENCE			TOTAL	84,565.00

T A X E X E M P T I O N S

TAX EXEMPT ENTITY
NO BACK ORDERS ACCEPTED

PURCHASE APPROVED BY:

CHIEF FINANCIAL OFFICER

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P.O.: 9000019398 ACCOUNT SUMMARY (FOR INTERNAL USE)	VENDOR KEY : APEX LEA000
ACCOUNT	AMOUNT
199 A 00 1410 00 000 0 00 000	84,565.00

Attachment A
Purchasing Apex Learning Digital Curriculum and Services

1. Comprehensive Courses

Unlimited Enrollment Subscriptions: An Unlimited Enrollment Subscription provides access for a period of 12 months for one student enrolled in any number of Comprehensive Courses at one time. If a student completes or withdraws from all courses in which he or she is enrolled, the Unlimited Enrollment Subscription may be used to enroll another student. Apex Learning counts the number of enrolled students if Unlimited Enrollment Subscriptions are purchased. The number of students enrolled at one time may not exceed the number of Unlimited Enrollment Subscriptions purchased.

Additional Subscriptions: Additional subscriptions may be purchased for access through the same order end date as the original order.

There are no credits or refunds for purchases of subscriptions to Comprehensive Courses.

2. Tutorials

Tutorials Subscriptions: A Tutorials subscription provides access for 12 months for one student enrolled in any number of Tutorials (in any subject) at the same time. If a student completes or withdraws from all Tutorials in which he or she is enrolled, the Tutorials subscription may be used to enroll another student. The number of students enrolled at one time may not exceed the number of Tutorials subscriptions purchased.

Additional Subscriptions: Additional subscriptions may be purchased for access through the same order end date as the original order.

There are no credits or refunds for purchases of subscriptions to Tutorials subscriptions.

3. Course Materials

Certain Comprehensive Courses have course materials that may be required or are optional for the digital curriculum such as books for English courses, lab materials for science courses, or other ancillary items such as a calculator for math courses or a microphone for world languages courses. The price for Comprehensive Courses and ALVS enrollments does not include any such course materials. The course materials list can be found at http://www.apexlearning.com/documents/materials_list.pdf.

Required and optional books may be purchased from Apex Learning at either the per set or per book price at the time of purchase as stated on Apex Learning's course materials list. The price for books does not include applicable sales tax. If any such tax is due, it will be reflected on Apex Learning's invoice. There are no returns, credits, or refunds for books purchased from Apex Learning.

4. Parental Consent

The client is responsible for obtaining any necessary parental consent for each student to use Apex Learning digital curriculum.

5. Laboratory Activities

The client is responsible for the implementation of any hands-on laboratory activities, including ensuring that qualified personnel are available to supervise such hands-on laboratory activities.

6. Professional Development

Scheduling: Onsite professional development sessions cannot be scheduled until Apex Learning has received a valid purchase order or executed contract and must be scheduled at least 2 weeks in advance of the delivery date.

Cancellations: If a scheduled onsite professional development session is cancelled without at least 2 weeks prior written notice, the client will be required to pay Apex Learning for travel and related expenses at the time that onsite professional development session is delivered.

Expiration: Professional development must be delivered prior to the order end date. There are no credits or refunds for unused professional development sessions.