

Waxahachie High School CEIC Meeting

Location: Waxahachie High School Main Conference Room

Date: Tuesday, September 20, 2022

Agenda & Minutes

Agenda:

- Staff Questions to the committee
- CEIC Responsibilities, Reviews & Updates
- CIP/CNA
- Concerns and Items for review at the next meeting

Minutes:

- Meeting Started around 4:15 pm.
- **Members Present:** Myers, Wilcox, McClure, Barnes, Martinez, Huckabee, Huskisson, Melick, Burkhalter-Foley, Escoto, Rogers, Harris, Perry, McCarty, Harrison
- **Committee Introduction:** Mrs. Harris started the meeting by providing a brief overview of the responsibilities of the Campus Education Improvement Committee, or CEIC, meeting. Mrs. Harris will have Assistant Principals reach out to members and teachers about committees that will be established for members and teachers to serve on during the 2022-23 School Year. These committees' work will start soon with hopes of completing work by the end of October. The team members will serve a two-year term, with Department Heads and Assistant Principals serving while in their current roles with WHS.
- **Review & Update:**
 1. Parent & Family Engagement Policy
 2. School-Parent Compact

- **Teacher Concerns:**

- **TRIBE TIME** - The number of students in classes has been a concern. Teachers need to hold students in class and accurately take attendance during TRIBE TIME. Do not allow students to leave the classroom without a pass. EdClerk should help manage students in the hallway during class and TRIBE TIME.
- **EDClerk** - The system is in the final stages of being activated; issues with the system communicating with Classlink and EdClerk. Training will be available during the Conference/PLC period for teachers. The Assistant Principals report that the system is user-friendly. A “Coming Soon” flier will be put together and distributed to teachers with some basic information about EdClerk.
- **Zero Hour** - Students are NOT to be pulled out of Zero Hour to make up a test, corrections, or make-up work. This is a class and attendance is required. Pulling kids out of Zero Hour results in students not having the required seat time for these classes on their schedule.
- **Bells/Music/Intercom System** - The current system is not working. Several work orders have been submitted to repair the system, but problems still remain. An engineer has been hired to rework and reconfigure our system.
- **Back CTE Gates** - Issues with Gates / Lock. Harrison will get with Marla to purchase locks and chains for the gates.

- **Campus-Wide Cell Phone Policy** - the committee will work on writing a campus-wide cell phone policy. Members are encouraged to look at policies in surrounding school districts to assist in the development of our new local cell phone policy. Mr. McCarty will lead the charge on the development of the WHS Cell Phone Policy
- Worktimes will be scheduled next week for CIP/CNA
- Meeting Concluded at 5:00 pm.